

OXFORDSHIRE DELEGATED DECISIONS BY LEADER OF THE COUNCIL

MINUTES of the meeting held on Monday, 11 May 2026 commencing at 10.00 am and finishing at 10:15 am

Present: Councillor Liz Leffman – in the Chair

Other Councillors: Councillor Lee Evans

Officers: Mohamed Cassimjee (Democratic Services Officer), Laura Peacock (Head of Innovation), Mark Saunders (Energy Systems and Investment Manager).

The Cabinet Member considered the matters, reports and recommendations contained or referred to in the agenda for the meeting and decided as set out below. Except insofar as otherwise specified, the reasons for the decisions are contained in the agenda and reports, copies of which are attached to the signed Minutes.

15/25 DECLARATIONS OF INTEREST

(Agenda Item 1)

There were none declared.

16/25 QUESTIONS FROM COUNTY COUNCILLORS

(Agenda Item 2)

There none received.

17/25 PETITIONS AND PUBLIC ADDRESS

(Agenda Item 3)

There were no requests.

18/25 INNOVATE OXFORDSHIRE AUTHORITY TO TRADE

(Agenda Item 4)

The Cabinet Member considered the report which indicated that Innovate Oxfordshire was the Council's self-funding innovation service, providing time-limited innovation-related support aligned to council priorities. Innovate Oxfordshire did not currently have the specific approval and delegated authority under financial regulations and delegation was therefore sought in this regard. The report therefore, sought the Cabinet Member's approval for Innovate Oxfordshire to provide such services externally for payment and, where lawful and appropriate, to trade with third parties, supported by appropriate officer delegation.

RESOLVED to:

- a) **Note that Innovate Oxfordshire's business model includes the provision of time-limited, innovation-related services externally for payment.**
- b) **Delegate authority to the Director of Economy and Place to agree to the provision of services to third parties by Innovate Oxfordshire, within the Director's financial delegations, on the basis set out in paragraph 10, in consultation with the Executive Director of Resources and s151 Officer (Deputy Chief Executive) and the Director or Law and Governance and Monitoring Officer.**
- c) **Note that external activity will be approved on a case-by-case basis and priced primarily on a full cost recovery basis (including overheads), on the basis set out in paragraph 17.**
- d) **Note that the Council may invoice for current external work undertaken by Innovate Oxfordshire on a full cost recovery basis.**

19/25 APPROVAL TO SIGN SPACE-CLIPPER SUB-CONTRACT

(Agenda Item 5)

The Cabinet Member considered a report which indicated that Oxfordshire County Council was approached by software developers Space Clipper last year to act as a sub-contractor in a bid Space Clipper were making for funding from UK Research and Innovation. The bid was to trial how the rapid development of 3D visualisations from GIS based systems can be used by local authorities to improve stakeholder engagement. The bid was successful and following consideration of the sub-contract by council officers; the council is now in a position to sign the sub-contract agreement. Approval was therefore sought to enter into that subcontract.

Resolved to:

- a) **Agree that the Council enters into a sub-contract agreement with Space Clipper for the purpose of supporting delivery of an innovation project to improve visualisation of Local Area Energy Plans and EV charge point plans.**

..... in the Chair

Date of signing

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